



# ASEAN Cooperation Project Proposal

## 1. PROJECT DETAILS

**Project Identification Code:** SCD/YOU/19/028/REG

**Project Title:** The 9<sup>th</sup> ASEAN-Korea Frontier Forum: ASEAN-Republic of Korea Youth Community Initiative

### **Brief Project Description**

The 9<sup>th</sup> ASEAN-Korea Frontier Forum brings young generations of 10 ASEAN Member States and South Korea together and lets them discuss ASEAN-Korea cooperation in diverse aspects. Joining the 9<sup>th</sup> AKFF, ASEAN and Korean youth participants can learn international diplomacy and improve their understanding of regional / international issues. The 9<sup>th</sup> AKFF will highlight “ASEAN-ROK Youth Community Initiative” as its overarching theme.

### **I. Model ASEAN-Korea Summit (MAKS)**

The 9<sup>th</sup> AKFF starts with Model ASEAN-Korea Summit (MAKS). To celebrate 2019 ASEAN-ROK Commemorative Summit held in Busan, November, we will host MAKS in the same city and invite youth delegates from ASEAN and Korea. MAKS runs three committees - Political-Security, Socio-Cultural, and Economic Committee - in line with three ASEAN Community pillars. Within each committee, participants are required to have discussion on a specific agenda, then produce a Joint Statement promising cooperation between ASEAN and Korea.

The MAKS shall consist of two parts – Youth Diplomatic Workshop and Model Summit. During the first half, participants are given opportunities to attend lectures on New Southern Policy, ASEAN-Korea relationship, conference English and diplomatic etiquette via Youth Diplomatic Workshop. Also, field trips and several cultural exchange activities are organised. Then, for the second half, participants prepare and join international conferences such as youth summit, representing their own country.

### **II. Sectoral Forum**

After MAKS, the Sectoral Forums are held to encourage more in-depth discussion on how to implement the outcomes of MAKS, based on each committee’s Joint Statement. This is a forum focusing on a specific area among political-security, socio-cultural and economic sectors. Any ASEAN and Korean youth including MAKS participants can join if they are able to express their string interest such as by submitting a good essay regarding the forum’s agenda. After MAKS, the Sectoral Forums are held to encourage more in-depth discussion on how to implement the outcomes of MAKS, based on each committee’s Joint Statement. This is a forum focusing on three ASEAN pillars: political-security, socio-cultural and economic pillars. Any ASEAN and Korean youth including MAKS participants can join if they are able to express their string interest through submitting a good essay regarding the forum’s agenda. Sectoral Forums can be hosted by interested ASEAN Member States.

Taking into consideration the importance of youth issues under the ASEAN Socio-Cultural Community (ASCC) pillar, its sectoral forum will take place as “The First ASEAN Youth Dialogue on Youth in the Era of 4IR” and be implemented by the ASEAN Secretariat in coordination with the Ministry of Education, Youth and Sports of Cambodia. The Dialogue aims to create a platform for the ASEAN youth to engage in meaningful policy discourse on how relevant stakeholders can assist the youths across the ASEAN region and ROK in addressing the challenges as well as reaping the benefits and opportunities presented by the Fourth Industrial Revolution (4IR). This initiative is consistent with the strategic measure set forth by the ASCC Blueprint 2025, on the consultations and engagement with

relevant stakeholders in the work of ASEAN Organs and Bodies, including in policy making initiatives. The Dialogue will strengthen the role of youth as not only beneficiaries, but also stakeholders of youth development policies and programmes.

### **III. Social Gathering for 9th AKFF Alumni**

To foster the building of ASEAN-Korea youth networks, we will nominate some active participants as ASEAN-Korea Youth Ambassadors after the end of the whole forums. They are expected to play a leading role in building stable and cooperative ASEAN-Korea relationship in the future. The Ambassadors will be appointed at Social Gathering for 9th AKFF Alumni event held in Seoul after the third Sectoral Forum. At this Gathering, participants of MAKS and Sectoral Forums will be also invited. As the 9th AKFF Alumni, they will celebrate the appointment of Ambassadors as well as the completion of the whole project while joining alumni ceremony and cultural tour.

<b>The 9th ASEAN-Korea Frontier Forum</b>			
<b><u>I. Model ASEAN-Korea Summit (MAKS)</u></b> <b><u>Commemorating 2019 ASEAN-ROK Commemorative Summit (Busan)</u></b>			
January 2020	<i>Political-Security Committee</i>	<i>Socio-Cultural Committee</i>	<i>Economic Committee</i>
<b><u>II. Sectoral Forum</u></b>			
August 2020		<i>ASEAN Youth Dialogue on Youth in the Era of 4IR (Siem Reap, Cambodia)</i>	
February 2021	<i>ASEAN-Korea Political-Security Forum (Jakarta/Seoul) (* The venue will be determined after consultation with the ASEAN Secretariat)</i>		
August 2021			<i>ASEAN-Korea Economic Forum (Vientiane)</i>
<i>Programmes of MAKS and Sectoral Forum</i>			
<i>Youth Diplomatic Workshop</i>		<i>Model Summit</i>	
<i>Lectures Conference English Training Field Trip Cultural Exchange Activities</i>		<i>Country Meeting Committee Meeting Model Summit</i>	
<b><u>III. Social Gathering for 9th AKFF Alumni (Seoul)</u></b>			
November 2021	<i>Alumni Ceremony Cultural Tour</i>		

Recurring Project: Yes  No

Previous Project Identification Code: SCD/YOU/17/018/REG

**Project Classification:** ASEAN Socio-Cultural Community (ASCC)

**Scope:** **Single Sector**  **Cross-Sector**

**Pillar:**

**(Main) Blueprint:**

ASEAN SOCIO-CULTURAL  
COMMUNITY BLUEPRINT  
2025

**(Main) Characteristic:**

ENGAGES AND BENEFITS  
THE PEOPLE/ INCLUSIVE/  
DYNAMIC

**Action Line(s):**

A.1. Engaged Stakeholders in  
ASEAN Processes

A.2. Empowered People and  
Strengthened Institutions

B.2. Equitable Access for All

E.1. Towards an Open and  
Adaptive ASEAN

**Action(s):**

A.1.i./A.2. v ./ A.2. vi./ A.2.vii.

B.2. i ./

E.1.iv./ E.1. v .

**Connectivity**

**IAI**

**Linkage:**

**Strategy:**

**Key Action(s):**

Information below to be completed by the ASEAN Secretariat:

*Nature of  
Cooperation:* *Confidence Building*   
*Harmonisation*   
*Special Assistance*   
*Joint Effort*   
*Regional Integration / Expansion*

*Type of  
Intervention:* *Policy Initiative*   
*Establishment of Institutional Mechanisms*   
*Human Capacity Building*

**Project Duration:** < 6 months  6-12 months  > 12 months

**Proposed Commencement Date:** September 2019

**Proposed Completion Date:** December 2021

**Participating ASEAN Member States:** all

**Sponsoring ASEAN Body**

**Sectoral Committee/Main Body:** ASEAN Senior Officials Meeting on Youth (SOMY)

Meeting Number/Date: ad-referendum on 20 September 2019

**Working Group/Sub-Committee:** N/A

Meeting Number/Date: n/a

**Proponent's Name and Address:**

**1. Asia Exchange Association**

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**2. The ASEAN Secretariat**

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**Date of Proposal Submission:** 29 April 2019

**Proposed Funding Source(s):** ASEAN-ROK Cooperation Fund (AKCF)

**Proposed Project Budget (total in USD): 1,179,361.72**

*Information below to be completed by the PCMPD*

**Recommendation of the ASEAN Secretariat**

Meeting No./Date : A note from DIR Human Development Directorate on 23 September 2019, stating that the proposal is a recurring project and due diligence has been conducted to ensure the project proposal's quality and adherence to ASEAN Secretariat guidelines.

Action :  Endorsed  Not Endorsed

**Approval of Committee of Permanent Representatives to ASEAN (CPR)**

Meeting No./Date : Ad-referendum approval on 9 October 2019

Action :  Endorsed  Not Endorsed

**2. PROJECT JUSTIFICATION, REGIONALITY AND BENEFICIARIES**

**(a) Current Problem**

**I. Model ASEAN-Korea Summit (MAKS), Sectoral Forum and Social Gathering for 9th AKFF Alumni**

The diplomatic ties between ASEAN and Korea have strengthened over the years since the initiation of sectoral dialogue in 1989. The current Korean government is administering the "New Southern Policy" in order to boost the relationship with ASEAN, the second-largest trade partner of Korea. Moreover, celebrating 30th anniversary of ASEAN-Korea dialogue, the Commemorative Summit is to be held in Busan, Korea, this November. However, unlike such improvement in the inter-governmental relations, cooperation of youths is still insufficient.

This is due to the lack of opportunities for Korean and ASEAN youths to get along together and discuss the current ASEAN-Korea relationship. Although there are many international youth conferences, it is hard to find one focusing on ASEAN-Korea issues.

However, given that it is the young people who are playing the crucial role in the future of ASEAN-

Korea relationship, youths should be encouraged to interact. The 9th AKFF is expecting to provide a platform where ASEAN and Korean youths envisage the future of ASEAN-Korea cooperation.

The 9th AKFF is not just a forum. It also runs diplomatic workshop for ASEAN and Korean youths who want to take parts in diplomacy, but unable to experience due to the lack of opportunity. During the workshop, they will be given opportunities to learn conference English, current issues, diplomatic etiquettes, and more.

## II. ASCC Sectoral Forum: First ASEAN Youth Dialogue on Youth in the Era of 4IR

At the Eleventh ASEAN Ministerial Meeting on Youth (AMMY), ASEAN Youth Ministers acknowledged the need for a more holistic approach to prepare ASEAN youth for the challenges brought about by the Fourth Industrial Revolution and digitalisation through transformative approaches in human capital development, and concur that youth development strategies should be geared towards instilling the necessary technical and soft skills to meet the demands of the future of work. The ASEAN Youth Ministers have recently set forth two (2) overarching priorities seen to be crucial for the post-2020 ASEAN Work Plan on Youth, which are: (i) establishing future-ready ASEAN youth through digital skills development in relation to the 4th Industrial Revolution (4IR) and 21st Century Skills; and (ii) institutionalisation of youth engagement mechanism, including in policy discourse. In light of the above, the First ASEAN-ROK Youth Dialogue will establish a platform for ASEAN and ROK youth to engage in meaningful policy discourse on how relevant stakeholders can assist the youths across the ASEAN region and ROK in addressing the challenges as well as reaping the benefits and opportunities presented by the 4IR.

### (b) Regionality

The 9th AKFF is willing to provide opportunities to youths of Korea and all 10 ASEAN member states to discuss and plan the future relationship on emerging regional and global challenges such as the fourth industrial revolution, digitalisation, etc. The main goal of hosting the 9th AKFF is to empower and nurture capable Korean and ASEAN young leaders to propel ASEAN-Korea relationship into a new era of mutual prosperity. As the focus of the forum is “ASEAN-Korea” cooperation, agenda for each committee will be based on cross-regional issues which requires actions and engagement of all ASEAN member states and Korea. Furthermore, to reach meaningful agreement and produce a Joint Statement, different voices and perspectives of all 11 countries should be considered and reflected. Furthermore, all participants will be provided with fruitful lectures on issues concerning all ASEAN regions to deepen their insight.

### (c) Project History

	1st	2nd	3rd	4th
<b>Year</b>	Aug 2010	Sep 2011	Jan 2013	Feb 2014
<b>Number of Beneficiaries</b>	<b>63</b>	<b>75</b>	<b>91</b>	<b>95</b>
<b>From ASEAN</b>	27	30	33	35
<b>ASEAN Exchange Students</b>	-	-	-	-
<b>Korean Students</b>	22	22	20	39
<b>Chairperson</b>	3	3	3	3
<b>Staff</b>	11	20	25	18
<b>Subject</b>	Culture	Environment	Economy	Economy
			Climate Change	Human Rights
			Cultural Exchange	Security and Peace
<b>Session</b>	Lecture, discussion, field trip, presentation	Lecture, discussion field trip, volunteer work, presentation	Lecture, team discussion, field trip, volunteer work, team presentation, model summit	Lecture, country meeting, committee meeting, data research, field trip, study visit,

				volunteer work, model summit
	<b>5th</b>	<b>6th</b>	<b>7th</b>	<b>8th</b>
<b>Year</b>	Nov 2014	Feb 2016	Nov 2016	Jan 2018
<b>Number of Beneficiaries</b>	<b>89</b>	<b>83</b>	<b>84</b>	<b>88</b>
<b>From ASEAN</b>	32	28	31	30
<b>ASEAN Exchange Students</b>	22	13	11	12
<b>Korean Students</b>	20	23	23	24
<b>Chairperson</b>	3	6	6	9
<b>Staff</b>	12	13	13	11 (Liaison) / 2 (Media)
<b>Subject</b>	Youth Job Creation	Sustainable Development	How to Promote trade, Investment, and Tourism	Promoting economic cooperation via free trade agreements between ASEAN nations and the Republic of Korea
	Disaster Management	Socio-cultural Cohesion	Future Generation Networking	Eliminating Discriminations against Social Minorities
	Tourism Industry	Reducing Illicit Arms Transfer and Trafficking	Promoting Mutual Understanding	Dealing with the North Korean nuclear threat
<b>Session</b>	Country meeting, committee meeting, data research, field trip, mentor OT, forum OT, model summit	Pre- Orientation sessions for each category of participants, country meeting, committee meeting, data research, special lecture, study visit, cultural tour, model summit, cultural performance	Pre- Orientation sessions for each category of participants, country meeting, committee meeting, data research, special lecture, study visit, cultural tour, model summit, cultural performance, ASEAN culture class at primary school	Pre-Orientation sessions for Secretarial members, summit OT, ice-breaking, country meeting, committee meeting, data research, special lecture, study visit (ASEAN Culture House), model summit, city tour, cultural performance

- The AKFF became more sophisticated by adopting the Model UN (MUN) conference system as well as including the Model Summit which helped participants to learn and experience diplomacy. Moreover, running three committees (Political-Security, Economic and Socio-Cultural) which are in accordance with the three pillars of the ASEAN Community, the AKFF raised awareness of the ASEAN Community Blueprints among youth participants.

#### (d) Beneficiaries

##### Direct Beneficiaries (262 Persons)

- All ASEAN and Korean youth participants of MAKS (88 persons) and three Sectoral Forums (253 persons)

##### MAKS Participants

	Delegate (66)			Secretariat (22)		
	ASEAN Youth (60)		Korean Youth (6)	Liaison (11)	Chair (9)	Press (2)
	Category 1 (30)	Category 2 (30)				
Brunei (6)	•••	•••		•	•	•

Cambodia (6)	•••	•••			•	•	•
Indonesia (6)	•••	•••			•	•	
Laos (6)	•••	•••			•	•	
Malaysia (6)	•••	•••			•	•	
Myanmar (6)	•••	•••			•	•	
Philippines (6)	•••	•••			•	•	
Singapore (6)	•••	•••			•	•	
Thailand (6)	•••	•••			•	•	
Vietnam (6)	•••	•••			•		
Korea (6)			••••••		•		

**Sectoral Forum Participants**

	DELEGATE (44)			SECRETARIAT (14)		
	ASEAN Youth (40)		Korean Youth (4)	Liaison (6)	Chair (6)	Press (2)
	Category 1 (20)	Category 2 (20)				
Brunei (4)	••	••		•	•	•
Cambodia (4)	••	••		•	•	•
Indonesia (4)	••	••		•	•	
Laos (4)	••	••		•	•	
Malaysia (4)	••	••		•	•	
Myanmar (4)	••	••		•	•	
Philippines (4)	••	••				
Singapore (4)	••	••				
Thailand (4)	••	••				
Vietnam (4)	••	••				
Korea (4)			••••			

- ASEAN Youth Category 1: Undergraduate or graduate students from 10 ASEAN Member States, recommended by the ASEAN Senior Officials Meeting on Youth (SOMY).
- ASEAN Youth Category 2: Undergraduate, graduate or Korean language school students from ASEAN member states who are currently residing in South Korea with their student visa.
- Secretariat (Chair/Liaison/Press) consists of Korean undergraduate or graduate students.

- Participants of the First ASEAN Youth Dialogue on Youth in the Era of 4IR:
  1. Fifteen (15) youth delegates from each AMS and the ROK (Total: 165 youth aged 18 to 35);
  2. 16 resource persons and 5 high-level representatives (Total: 21 persons);
  3. One (1) SOMY representative from each AMS and the ROK (Total: 11 officials);
  4. Representatives from ASEAN Secretariat, AKPMT, and the Asia Exchange Association (Total: 6 persons)

Indirect beneficiaries

- Professors and experts who give lectures on New Southern Policy, ASEAN-Korea relationship, conference English, and diplomatic etiquette
- Judges evaluating the performances and achievements of all participants during the Model Summit
- Busan Metropolitan City, the host city of MAKS as well as 2019 ASEAN-ROK Commemorative Summit, is expected to raise its reputation as a hub for ASEAN-Korea

cooperation

**3. PROJECT RESULTS**

<b>Results</b>	<b>Indicators (to measure the project's achievements)</b>	<b>Means of Verification</b>
<b>Objective 1:</b> To enhance mutual awareness and understanding of ASEAN-Korea relationship and cooperation among ASEAN and Korean youths		
<b>Objective 2:</b> To provide opportunities for ASEAN and Korean future leaders to learn diplomacy skills		
<b>Output 1.</b> Model ASEAN-Korea Summit	<ul style="list-style-type: none"> <li>- Participants' satisfaction rating for the activities, materials and services: over 80%</li> <li>- Quantitative/Qualitative analysis on changes in participants' perception</li> </ul>	<ul style="list-style-type: none"> <li>- Survey to all participants at the end of MAKS</li> </ul>
Activity 1.1. Public relations and recruitment of participants	<ul style="list-style-type: none"> <li>- The number of applicants: over 180</li> </ul>	<ul style="list-style-type: none"> <li>- List of applicants/participants</li> </ul>
Activity 1.2. Secretariat preparatory meetings	<ul style="list-style-type: none"> <li>- 4 Meetings held before the programme</li> <li>- Chair Report for each Committee's agenda and General Information including guidelines distributed to all participants at least three weeks before the programme</li> </ul>	<ul style="list-style-type: none"> <li>- Meeting record</li> <li>- Chair Report</li> <li>- General Information</li> </ul>
Activity 1.3. Opening Ceremony	<ul style="list-style-type: none"> <li>- OT materials and programme books given to all participants upon arrival</li> </ul>	<ul style="list-style-type: none"> <li>- OT material</li> <li>- Programme book</li> </ul>
Activity 1.4. Youth Diplomatic Workshop	<ul style="list-style-type: none"> <li>- 6 Lecture notes given to all participants</li> <li>- 11 Mission papers submitted after field trips</li> </ul>	<ul style="list-style-type: none"> <li>- Lecture note</li> <li>- Mission paper for field trips</li> </ul>
Activity 1.5. Country/Committee Meetings	<ul style="list-style-type: none"> <li>- 11 Position Papers submitted from delegations (ASEAN and ROK)</li> <li>- Average evaluation score</li> </ul>	<ul style="list-style-type: none"> <li>- Position Paper</li> <li>- Meeting Record</li> <li>- Evaluation Sheet marked by Secretariat</li> </ul>



	for participants' performance and diplomacy skills: over 80%	
Activity 1.6. Model Summit	<ul style="list-style-type: none"> <li>- MAKS Joint Statement adopted at 3 Committees</li> <li>- Contents of ASEAN Community Blueprints included in Joint Statements</li> <li>- Average evaluation score for participants' performance and diplomacy skills: over 80%</li> </ul>	<ul style="list-style-type: none"> <li>- MAKS Joint Statement</li> <li>- Evaluation Sheet marked by Judge Panel</li> </ul>
Activity 1.7. Closing Ceremony	<ul style="list-style-type: none"> <li>- 2 Video clips for MAKS</li> <li>- Press release sent to 10 major newspapers or media corporations</li> <li>- 88 MAKS Certificates issued for all participants</li> </ul>	<ul style="list-style-type: none"> <li>- Video clip</li> <li>- Press release</li> <li>- List of participants who successfully completed the whole programme</li> </ul>
Activity 1.8. Completion of MAKS	<ul style="list-style-type: none"> <li>- 200 Activity Reports published after MAKS</li> </ul>	<ul style="list-style-type: none"> <li>- List of persons and institutions received the Report</li> </ul>
<b>Output 2.</b> ASCC Sectoral Forum: First ASEAN Youth Dialogue on Youth in the Era of 4IR	<ul style="list-style-type: none"> <li>- The perceptions and aspirations of ASEAN youths on the Digital Era are articulated through a set of recommendations on four (4) thematic issues by the youth participants encompassing the views of youth and officials</li> <li>- Recommendations of the ASEAN youth to SOMY, SOMY+3 and other relevant sectoral bodies are considered for incorporation in the Post-2020 Work Plan on Youth and the Plan of Action (PoA) for ASEAN Plus Three Cooperation on Youth</li> </ul>	<ul style="list-style-type: none"> <li>- Dialogue between youth and Ministers/High-Level Officials</li> <li>- Workshop on the development of the Post-2020 ASEAN Work Plan on Youth</li> </ul>
Activity 2.1. Circulation of the invitation package and request for youth nomination from AMS and ROK	<p>Confirmation of attendance received from the following:</p> <ul style="list-style-type: none"> <li>- 5 high level officials</li> <li>- 15 resource persons, inclusive of one (1) ASEAN Talk speaker</li> <li>- 11 representatives of SOMY (AMS and ROK)</li> </ul>	<ul style="list-style-type: none"> <li>- List of participants</li> </ul>

	<ul style="list-style-type: none"> <li>- 4 representatives of ASEAN Secretariat</li> <li>- 165 youth delegates from AMS and ROK</li> </ul>	
Activity 2. 2. Preparation of the dialogue	<ul style="list-style-type: none"> <li>- Administrative note distributed to all participants at maximum two weeks before the programme</li> </ul>	<ul style="list-style-type: none"> <li>- Preparatory meetings</li> <li>- Feedback from confirmed participants</li> </ul>
Activity 2.3. Convening of the First ASEAN-ROK Youth Dialogue	<ul style="list-style-type: none"> <li>- 4 breakout sessions before the dialogue with ASEAN and ROK officials</li> <li>- 1 ASEAN Talk session</li> </ul>	<ul style="list-style-type: none"> <li>- Reporting to the plenary session</li> <li>- Dialogue between youth and Ministers/High-Level Officials</li> </ul>
Activity 2.4. Drafting and consultation of recommendation	<ul style="list-style-type: none"> <li>- A set of recommendations on four (4) thematic issues</li> </ul>	<ul style="list-style-type: none"> <li>- Consultation with SOMY to finalise the recommendation</li> </ul>
Activity 2.5. Circulation of recommendation	<ul style="list-style-type: none"> <li>- Submission of recommendations to AMMY, AMMY+3</li> <li>- Transmittal to other relevant ASEAN Sectoral/Ministerial Bodies</li> </ul>	<ul style="list-style-type: none"> <li>- Receipt Acknowledgement</li> </ul>
<b>Output 3.</b> Sectoral Forum I: ASEAN-Korea Political-Security Forum	<ul style="list-style-type: none"> <li>- Participants' satisfaction rating for the activities, materials and services: over 80%</li> <li>- Quantitative/Qualitative analysis on changes in participants' perception</li> </ul>	<ul style="list-style-type: none"> <li>- Survey to all participants at the end of Forum</li> </ul>
Activity 3.1. Public relations and recruitment of participants	<ul style="list-style-type: none"> <li>- The number of applicants: over 150</li> </ul>	<ul style="list-style-type: none"> <li>- List of applicants/participants</li> </ul>
Activity 3.2. Secretariat preparatory meetings	<ul style="list-style-type: none"> <li>- 4 Meetings held before the programme</li> <li>- Chair Report for each Committee's agenda and General Information including guidelines distributed to all participants at least three weeks before the programme</li> </ul>	<ul style="list-style-type: none"> <li>- Meeting record</li> <li>- Chair Report</li> <li>- General Information</li> </ul>
Activity 3.3. Opening Ceremony	<ul style="list-style-type: none"> <li>- OT materials and programme books given to</li> </ul>	<ul style="list-style-type: none"> <li>- OT material</li> <li>- Programme book</li> </ul>

	all participants upon arrival	
Activity 3.4. Youth Diplomatic Workshop	- 6 Lecture notes given to all participants - 11 Mission papers submitted after field trips	- Lecture note - Mission paper for field trips
Activity 3.5. Essay Contest	- 58 Academic essays submitted from all participants - 18 Excellent essays awarded at Contest	- Academic essay - List of awardees
Activity 3.6. Country/Committee Meetings	- 11 Position Papers submitted from delegations (ASEAN and ROK) - Average evaluation score for participants' performance and diplomacy skills: over 80%	- Position Paper - Meeting Record - Evaluation Sheet marked by Secretariat
Activity 3.7. Model Summit	- Forum Joint Statement adopted at 2 Committees - Contents of ASEAN Community Blueprints included in Joint Statements - Average evaluation score for participants' performance and diplomacy skills: over 80%	- Forum Joint Statement - Evaluation Sheet marked by Judge Panel
Activity 3.8. Closing Ceremony	- 2 Video clips for Forum - Press release sent to 10 major newspapers or media corporations - 58 Forum Certificates issued for all participants	- Video clip - Press release - List of participants who successfully completed the whole programme
Activity 3.9. Completion of Forum	- 200 Activity Reports published after Forum	- List of persons and institutions received the Report
<b>Output 4.</b> Sectoral Forum III: ASEAN-Korea Economic Forum	Same as Output 3	
<b>Objective 3:</b> To foster the building of sustainable youth networks between ASEAN-Korea		
<b>Output 5.</b> Social Gathering for 9th AKFF Alumni	- Participants' satisfaction rating for the activities, materials and services: over 80%	- Survey to all participants at the end

	- Quantitative/Qualitative analysis on participants' feedback	
Activity 5.1. Alumni Ceremony	- The number of Youth Ambassadors after the end of all forums: over 20 - Publishing 200 ASEAN-Korea Youth Journals containing awarded essays at 3 Sectoral Forums	- List of ceremony participants and appointed Ambassadors - List of persons and institutions received the Journal

#### 4. PROJECT MANAGEMENT ARRANGEMENTS

##### (a) Management Arrangements

###### Recruitment of Participants

1. Public Relations
2. Application
3. Examination of the Submitted Application Forms and Essays
4. Phone Interview in English
5. Final Selection of Participants

\* Selection criteria in the examination stages include; motivation, communication skills, interest and knowledge towards ASEAN-Korea cooperation, etc.

\* ASEAN SOMY will be responsible for nomination/selection of participants coming from ASEAN Member States according to their own selection process

##### 1) ASEAN Senior Officials Meeting on Youth (SOMY)

The SOMY will be the endorsing ASEAN body of the 9th ASEAN-Korea Frontier Forum. The Focal Points of SOMY in each ASEAN Member State will be responsible for:

- Ensuring appropriate, smooth and timely nomination/selection of ASEAN participants for MAKS, Sectoral Forums
- Facilitating and extending the needed support, advice, and guidance to the ASEAN participants of the 9th AKFF

##### 2) ASEAN Secretariat

Education, Youth and Sports Division (EYSD) will liaise with the project proponent through External Relations Division 1 for the development of the project proposal during the appraisal and approval process, and the following activities:

- Fostering consultation process with the SOMY
- Monitoring if the project is aligned with SOMY priorities as well as the ASEAN Community Blueprint 2025

- Coordination with the Ministry of Foreign Affairs of the Republic of Korea through External Relations Division 1 for the implementation of the project when the remittance of the project fund is completed
- Providing necessary technical, substantial and administrative support to the host AMS.

ASEAN Secretariat through the EYSD as the proponent of Output 2 will also be responsible for monitoring the delivery of Output 2 based on its indicative work plan.

### 3) Asia Exchange Association

As the project proponent, the Asia Exchange Association will oversee the whole organisation, implementation and management of the project. Its responsibilities involve:

- Recruiting Korean and ASEAN participants except those who are nominated by SOMY, and holding Secretariat Preparatory Meetings to train and educate Secretariat Members before the forum
- Administrative arrangements such as creation/distribution of documents and materials, invitation, reservation for venue, accommodation and transportation, and logistics planning for proposed activities and sessions
- Cooperation with the ASEAN Culture House, Busan Metropolitan City and media companies to organise field trips and promote the project
- Submission of the completion and financial report to the ASEAN Secretariat after the end of the project

### 4) Resource Persons/Technical specialists

ASEAN University Network (AUN), Universities Indonesia, Life University Phnom Penh office, University Brunei Darussalam and Srinakharinwirot University will provide support for the promotion of the 9th AKFF to their local students.

#### (b) Human Resource Inputs

Organisation / Position	Name	Role
Asia Exchange Association		(AKFF Secretariat)
- Secretary General	Mr Dongwon Huh	Overall Director
- Assistant Manager	Ms Sojung Lee	Project Manager
- Assistant Manager	Ms Euna Ko	Deputy Project Manager
- Chief	Ms Yoonju Choi	Project Finance and Account
- Employee	Ms Chaha Jung	Project Organiser
- Employee	Ms Yeaji Kun	Project Assistant
- Employee	Ms Eunhye Choi	
Hankuk University of Foreign Studies		(Local Consultant)
- Professor	Mr Bongchul Kim	ASEAN Law/Economy
- Professor	Mr Byeongguk So	Indonesia/Cambodia
- Professor	Mr Yeonghun Ko	Malaysia
- Professor	Mr Jonguk Kim	Vietnam
- Ph.D	Mr Jaebong Park	Brunei Darussalam
- Ph.D	Ms Geunhye Shin	Lao PDR/Thailand
- Ph.D	Mr Yeonghun Jang	Myanmar
Kang Won National University / Professor	Mr Oushin Gwon	Philippines
Seowon University / Professor	Mr Sunggwon Kim	Singapore
ASEAN University Network (AUN)	Naparatt Phirawattanakul	PR
Universitas Indonesia	Christine T. Bachrun	
Cambodia Life University Phnom Penh office	Sovanney Kem	
Universiti Brunei Darussalam	Dr Joyce Teo Siew Yean,	
	Dr Ji Yeon Kim	
Srinakharinwirot University (Thailand)	Ms Sitthinee Thammachai	
	Dr Siriporn Panyametheekul	
	Dr Witchukorn Thonglo	
Hong Bang University (Vietnam)	Bui, Phan Anh Thu	
ASEAN Secretariat		

Education Youth and Sports Division	1 Head of Division	
	1 Senior Officer	
	1 Officer/Associate Officer	
Ministry of Education, Youth and Sports, Cambodia (as host)	1 PIC for overall coordination	
	Relevant officers for logistical supports	

### (c) Monitoring and Evaluation Arrangements

#### 1) Project Evaluation from Participants

In order to evaluate the project, all participants will be required to fill out a survey at the end of MAKS and each Sectoral Forum. The survey will contain questions to express their level of satisfaction on each session and activity as well as overall organisation and management. Additional suggestions and feedback for further improvement of the project will be also asked. The survey will include both open-ended and closed-ended questions.

#### 2) Evaluation for Participants

At MAKS and each Sectoral Forum, the Secretariat (Chairpersons and Liaisons) and Judge Panel, including professors and experts in the field of ASEAN-Korea cooperation, will evaluate the performance and achievements of all Delegates. Chairpersons and Liaisons evaluate their own committee's Delegates during Committee Meetings whereas the Judge Panel assesses all participants during the Model Summit. Evaluation method and criteria are as below:

##### Evaluation for Delegates

- Evaluation by the Judge Panel: 50%
- Evaluation by the Secretariat: 50%
- Evaluation Criteria: clear understanding of agenda and ROP, attendance & participation, communication & cooperation skills, behaviour, etc.

Based on the evaluation, three delegations (teams) which achieved 1st/2nd/3rd highest scores within each committee will be given Best Delegate Award, Outstanding Delegate Award and Honorable Mention Award respectively. As each delegation in a committee consists of two persons, 6 participants will be able to receive the award in each committee. Meanwhile, Achievement Award will be granted to all Secretariat Members if they complete all programmes properly.

#### *Awards for MAKS*

Committee	1st Delegation (Best Delegate Award)	2nd Delegation (Outstanding Delegate Award)	3rd Delegation (Honorable Mention Award)
Political-Security Committee	2 Delegates	2 Delegates	2 Delegates
Economic Committee	2 Delegates	2 Delegates	2 Delegates
Socio-Cultural Committee	2 Delegates	2 Delegates	2 Delegates

Committee	1st Delegation (Best Delegate Award)	2nd Delegation (Outstanding Delegate Award)	3rd Delegation (Honorable Mention Award)
Committee 1	2 Delegates	2 Delegates	2 Delegates

Committee 2	2 Delegates	2 Delegates	2 Delegates
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Awards for Sectoral Forum

**3) Essay Contest**

Before each Sectoral Forum, all delegates will be required to submit an academic essay on each committee’s meeting agenda. The essay should include his/her analysis on how ASEAN and Korea can cooperate to tackle specific issues. Several professors will be invited to assess the papers and three distinguished delegates will be awarded during the Forum.

Essay Contest for Sectoral Forum

Committee	1st Place Award	2nd Place Award	3rd Place Award
Committee 1	1 Delegate	1 Delegate	1 Delegate
Committee 2	1 Delegate	1 Delegate	1 Delegate

**5. PROJECT SUSTAINABILITY**

To support the building of sustainable human networks between ASEAN and Korean youths, some active participants of the 9th AKFF will be appointed as ASEAN-Korea Youth Ambassadors after the end of the third Sectoral Forum. The Ambassadors are selected among participants who joined MAKS and at least one Sectoral Forum. Their primary role will be to build and manage 9th AKFF alumni networks for all previous participants. Also, they are expected to play a leading role in promoting next AKFF and providing mentoring for next participants.

Meanwhile, we have run the AKFF Facebook page as a networking platform. During the 8th AKFF, participants followed and shared posts, and also joined SNS events through this page. Participants of the 9th AKFF will be able to communicate and socialise with previous participants as well as their colleagues in this page. However, it is true that this page failed to attract many Korean participants as Facebook is losing its popularity among Korea’s younger generation these days. Therefore, developing a new platform such as a main website for the 9th AKFF and alumni is in consideration. This platform will play a role as an on-line social gathering place and resource pool for the future ASEAN-Korea Cooperation Projects. Also, other SNS channels will go hand in hand with this new platform to provide continuous updates.

For accumulating the achievements and outcomes of the 9th AKFF, ASEAN-Korea Youth Journal and Activity Report will be published. The Journal is the collection of excellent academic essays on ASEAN-Korea issues including 18 papers awarded at Essay Contest. This Journal will be issued after each Sectoral Forum. In addition, Activity Report will be issued and distributed to all participants after MAKS and also each Sectoral Forum. This Report contains photos, newsletters, Joint Statement and other forum outcomes. These two publications can be used as promotional materials when introducing the AKFF to others. For example, participants would be able to use this report to share their experience with other friends or colleagues and encourage them to apply for the AKFF next time. Also, all the participants are highly recommended to access these outcomes and related materials; to share and utilize them as necessary.

After the Summit and Forum, AEA will appoint 20 excellent achievers showing active participation during the event as a Youth Ambassador at the social gather for the ASEAN-Korea Alumni Ceremony. They will play a pivot role for all the participants to communicate and networking consistently even after the AKFF.

Also, AEA is seeking for a way to hold the youth forum on a regular basis. For this forum, the starting ceremony of the preparatory committee for the ASEAN-Korea Youth Forum will be held during the ASEAN-Korea Alumni Ceremony. For this fundamental work, appointed Youth Ambassador will play an advisory role providing feedback and comment from the previous projects.

**6. GENDER AND OTHER CROSS CUTTING ISSUES**

**(a) Gender**

With the worldwide interest of gender equality, ASEAN and Korea are trying to strengthen the rights of

women. This effort can also be seen in the ASEAN Socio-Cultural Community Blueprint 2025. However, despite the effort, the reality is still different from the ideal. Even though the percentage of women in political fields has grown over the years, it is still difficult for women politicians to survive in the man-dominated society. To change this phenomenon, the 9th ASEAN-Korea Frontier Forum is pursuing gender equality. The 9th AKFF will serve as a venue where talented young females learn diplomacy skills and current issues of ASEAN and Korea. By this effort, it is certain that the 9th AKFF will support the young female leaders in political-security, socio-culture, and economic fields. In the 8th AKFF, 54 of 88 participants and all the three chairpersons for the Economic Committee were women. The 9th AKFF will also ensure the gender balance of participants. Each country's SOMY Focal Points will be asked to recommend at least one male and one female participant. Also, at least 33.3% portion of each gender will be assured throughout the whole selection process of Secretariat and Korean participants as well.

**(b) Other Cross-Cutting Issues**

All AKFF participants will be able to have better understanding of cross-cutting issues as they will be asked to research and discuss key cross-cutting issues set as agendas. Moreover, lectures by distinguished professors and experts will be arranged to broaden their knowledge on the agendas. In the previous AKFF, "Promoting human rights of social minorities" was the agenda for Socio-Cultural Committee. ASEAN and Korean youth participants in the committee were able to penetrate the issues, by exchanging diverse definitions and opinions on "social minorities". The 9th AKFF is also planning to deal with other cross-cutting issues such as climate change and development through MAKs and Sectoral Forums.

Moreover, the theme of the ASCC Sectoral Forum which highlights the opportunities and challenges of the 4IR as well as 21st Century Skills is highly relevant not only for the youth sector, but also to other ASEAN sectoral bodies such as education and labour.

**7. POTENTIAL RISKS – 300 words max**

Risk / threat	Mitigation strategy
Any accidents, injuries or diseases occurring during the forum which might threaten participants' safety and the implementation of the project	<ul style="list-style-type: none"> <li>- Health information of participants will be collected in advance of the event.</li> <li>- All participants will be recommended to purchase their travel insurance valid throughout the event period.</li> <li>- A "Safety Manual" created by the Asia Exchange Association will be provided and explained to participants. It includes measures needed to prevent, respond and recover when facing emergencies.</li> <li>- First-aid kits containing essential medicines will be prepared and carried by our staffs. List of easily accessible medical institutions will be provided to staffs and participants.</li> </ul>
Delay on receiving nominations	<ul style="list-style-type: none"> <li>- The invitation and nomination request shall be sent to SOMY+ROK Focal Points at least 4 months prior to the implementation,</li> </ul>
Sudden withdrawal of participation	<ul style="list-style-type: none"> <li>- There will be a restriction on application and participation of</li> </ul>



<p>just few days before the forum due to personal reasons</p>	<p>next forums if he/she suddenly withdraws without proper reasons.</p> <ul style="list-style-type: none"> <li>- After deciding successful applicants, some failed but competent applicants will be listed on our waiting list, so that sudden vacancies can be filled before the event.</li> </ul>	
<p>Participants having difficulties in adapting to diverse cultural circumstances</p>	<ul style="list-style-type: none"> <li>- All applicants will be checked the ability of understanding diverse cultures while joining the phone interview.</li> <li>- Liaisons, supporting participants, will be responsible for making an atmosphere where all participants can get along together.</li> <li>- Secretariats and Staffs of the Association will give appropriate advice to him/her.</li> </ul>	

**Annex 1 – Budget Proposal**

**Annex 2 – Indicative Work Plan**

**Annex 3 – Notation on Additional Supporting Documents**

Annex 3.1 – Project Planning Document for AKFF

Annex 3.2 - Survey for MAKS

Annex 3.3 - Tentative Schedule of MAKS

Annex 3.4 – Tentative Programme of ASEAN Youth Dialogue