



ASEAN Cooperation Project Proposal

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1. PROJECT DETAILS

Proposal Identification Code:

(to be completed by the ASEAN Secretariat)

Project Title:

ASEAN Institute for Peace and Reconciliation (ASEAN-IPR) Training & Capacity Building Programme

Brief Project Description – 300 words max:

The ASEAN Institute for Peace and Reconciliation (ASEAN-IPR) is mandated to be an ASEAN institution for research activities on peace, conflict management and conflict resolution. To fulfil such mandate, the Institute functions – among others – to undertake capacity building activities, namely knowledge building among relevant government officials, scholars or think-tanks on conflict management and resolution.

Under the ASEAN-Republic of Korea (ROK) Plan of Action (POA) 2016-2020, ASEAN and ROK endeavours to – among others – enhance cooperation to support ASEAN's efforts in peace and reconciliation in the region through relevant ASEAN mechanisms and the ASEAN-IPR. Moreover, the New Southern Policy (NSP) is the ROK's drive for upgrading her partnership with ASEAN, and it aims to establish "People-Centred Community of Peace and Prosperity" with a vision to, among others, establish a community which can contribute to maintaining and stabilising regional peace.

The ROK appreciates the way ASEAN Member States have been able – through its ASEAN Way – to overcome many challenges in building an ASEAN Community of peace and prosperity. At the same time, in the Korean Peninsula the beginning of a long process to build the environment of peace, reconciliation and tolerance is also undergoing. Thus, ROK has always been in support of ASEAN projects related to peace, namely two projects under the ASEAN-IPR. In 2018, the ASEAN-IPR with the support of the ROK convened an "ASEAN-IPR Youth Conference on Peace and Tolerance", with the objective to enhance the role of youth in the promotion of peace to counter intolerance and violent extremism. Maintaining the momentum of collaboration, the ASEAN-IPR also partnered with ROK to convene the first leg of a multi-year Training Series. The first leg was implemented in the Philippines February 2019, taking on the topic of "Approaches in Peace Processes and Peace-building in Southeast Asia and the Role of Mediators".

Picking-up from the two above-mentioned activities, this proposed project wishes to address peace through a more comprehensive approach of peace-building, which is a Training and Capacity Building Programme, which would develop training materials for ASEAN (i.e. in the form of training modules), and would be utilised through capacity building activities such as Seminar and Training. The Programme aims to provide a venue where lessons and experiences on peace processes can be discussed, evaluated, and from which lessons may be gained. Thus, the Programme endeavours to enhance understanding and build the capacity of participants on the various aspects of peace-making, peace-building and conflict resolution, with a view to better deal with the attendant challenges.

Amongst its expected outputs are: (i) mapping of best practices in Southeast Asia on certain aspects of peace processes (e.g. peace building, mediation, ceasefires/cessation of hostilities, reconciliation & reintegration); (ii) formulate and develop learning and capacity building modules on the aforementioned aspects of peace processes; (iii) better capacitate duty bearers of AMS in relation to their official responsibilities as peace advocates; and, (iv) to engage relevant stakeholders.

Recurring Project: Yes No

If Yes, Previous Project Identification Code:

Indicate whether the proposed project is part of a series of projects (with similar objective(s), outputs, and activities)

- 1) ASEAN-IPR Youth Conference on Peace & Tolerance
- 2) Mainstreaming Peace & Reconciliation in Southeast Asia: An ASEAN-IPR Training Series – 1st Leg: “Approaches in Peace Processes and Peace-Building in Southeast Asia and the Role of Mediators”

Project Classification:

Indicate the Scope and Pillar

Scope: **Single Sector** **Cross-Sector**

Pillar:

**(Main) Blueprint: ASEAN
Political Security
Community (APSC Blueprint
2025**

Connectivity

IAI

Linkage:

Strategy:

Key Action(s):

(Main) Characteristic:

A.3. Embed the culture of peace, including the values of tolerance and moderation as a force for harmony, peace and stability in our region and beyond;

B.4. Resolve differences and disputes by peaceful means, in accordance with the ASEAN Charter and principles of international law, including refraining from the threat or use of force as well as adopting peaceful dispute settlement mechanisms while strengthening confidence-building measures, promoting preventive diplomacy activities and conflict resolution initiatives.

**Action Line(s): A.3.1.ii,
A.3.2.v, B.4.4.i, B.4.5.viii. e**

Action(s):

Intensify the involvement of all members of the community, including youth, in activities relevant to the promotion of the culture of peace and moderation, through the conduct of workshops and seminars and other activities pursuant to the Langkawi Declaration on the Global Movement of Moderates;

Undertake studies to promote gender mainstreaming in peacebuilding, peace process and conflict resolution;

Utilise effectively the AIPR in accordance with its TOR, including undertaking studies to promote gender mainstreaming in peace building, peace process and conflict resolution as well as promoting collaboration and networking between the AIPR and relevant institutes;

Develop cooperation programmes with relevant external parties and financial institutions to promote human resource development and capacity building in post-conflict reconstruction and peacebuilding;

Information below to be completed by the ASEAN Secretariat:

Nature of Cooperation: *Confidence Building*
Harmonisation
Special Assistance
Joint Effort
Regional Integration / Expansion

Type of Intervention: *Policy Initiative*
Establishment of Institutional Mechanisms
Human Capacity Building

Project Duration: < 6 months 6-12 months > 12 months 3 years

Proposed Commencement Date: Q3 2020 (TBC)

<p>Proposed Completion Date: Q4 2022 (TBC)</p> <p><i>Project is considered to have “commenced” as of the date the Implementing Agency/Proponent is informed of the approval and upon receipt of the first disbursement, whichever is later.</i></p> <p><i>Project is considered “completed” when the Project Completion report and unspent balance, if any, is received and verified by the ASEAN Secretariat. The proponent is required to submit the project completion report, which comprise of narrative and financial report, within 60 days after the project is fully implemented.</i></p> <p><i>The report templates are available at http://asean.org/resource/asean-project-templates/</i></p>
<p>Participating ASEAN Member States: All <input checked="" type="checkbox"/></p> <p>If not all (or not all in the same way), please indicate reason:</p> <p><i>ASEAN Cooperation Projects are expected to involve the participation of all Member States. If the project involves the participation of all Member States but in different ways (e.g., through different levels of assistance) or does NOT involve all Member States, please indicate the reason.</i></p>
<p>Sponsoring ASEAN Body</p> <p>Sectoral Committee/Main Body: ASEAN-IPR Governing Council Meeting Number/Date: Ad-referendum approval by the GC/ dd.mm.yyyy</p> <p>Working Group/Sub-Committee: Meeting Number/Date: / dd.mm.yyyy</p> <p><i>The proponent may consult with ASEAN Secretariat to identify the most appropriate sponsoring ASEAN Body for the project.</i></p>
<p>Proponent’s Name and Address:</p> <p>1. <u>Proponent 1 (Lead):</u></p> <ul style="list-style-type: none"> • ASEAN-IPR Secretariat <p>2. <u>Proponent 2:</u></p> <ul style="list-style-type: none"> • ASEAN-IPR Myanmar/Permanent Mission of the Republic of the Union of Myanmar to ASEAN: 28 A, Jl. Sriwijaya III, Kebayoran Baru, Jakarta 12110 <p>3. <u>Proponent 3:</u></p> <ul style="list-style-type: none"> • ASEAN-IPR Lao PDR/ASEAN Department, Ministry of Foreign Affairs of the Lao PDR <p>Implementing Agency’s Name and Address (if different from above):</p>
<p>Date of Proposal Submission: dd.mm.yyyy</p>
<p>Proposed Funding Source(s): ASEAN-Korea Cooperation Fund (AKCF)</p> <p><i>The proponent may consult with ASEAN Secretariat to identify the most appropriate funding source for the project.</i></p>
<p>Proposed Project Budget (total in USD): 978,866.90</p>
<p style="text-align: center;"><i>Information below to be completed by the PCPMD of the ASEAN Secretariat</i></p> <p style="text-align: center;">Recommendation of the ASEAN Secretariat</p> <p style="text-align: center;">Meeting No./Date : / dd.mm.yyyy</p> <p style="text-align: center;">Action : <input type="checkbox"/> Endorsed <input type="checkbox"/> Not Endorsed</p>

Approval of Committee of Permanent Representatives to ASEAN (CPR)

Meeting No./Date : / dd.mm.yyyy

Action : Endorsed Not Endorsed**2. PROJECT JUSTIFICATION, REGIONALITY AND BENEFICIARIES – 600 words max***(For more details, see the “Handbook on Proposal Development for ASEAN Cooperation Projects”)*

(a) Current Problem- *Describe briefly the issues or problems in the region or sector that the project seeks to address. Explain what is causing these issues or problems. Your write-up has to be clearly linked to the project objective.*

Peace – whether positive peace or negative peace – remains a relevant issue in the region. Southeast Asia has been challenged with a number of intra-state conflicts with regional impact. Separatist Movement/Internal Conflicts has been apparent, some of which have found its resolution (whether in part, or holistically) in countries like Indonesia (Aceh, Maluku), Myanmar (peace process in Kachin & Shan States), the Philippines (Mindanao), etc. The resolution of some of the aforementioned conflicts have involved fellow ASEAN Member States as facilitators and/or mediators (e.g. Indonesia & Malaysia facilitating peace process in Mindanao, Philippines). This is due to the nature that such conflicts could have an implication beyond country borders, and thus jeopardise peace in the region – showing the regional impact of conflict in one country on other countries of ASEAN.

Furthermore, the security challenges in the region are ever-evolving and becoming more complex, namely with the developing challenges of non-traditional security threats (e.g. radicalisation & violent extremism, cyber crime, terrorism, climate change, etc.).

A number (or most of) these security challenges are being addressed by states through track 1 (government) processes. A balanced focus should also be given to the effects of horizontal conflicts or the inter-group conflicts within an area. Fact is, the inter-group conflict or horizontal conflict intersects with the state and non-state relations (or vertical conflict).

Moreover, the wealth of knowledge of local wisdoms and approaches that has been implemented, have been mostly compartmentalised within each Member State.

To this end, while there is need to strengthen capacity of stakeholders on the Track 1 process. Likewise, there is a need to capacitate local stakeholders to manage and mediate the inter-group/or horizontal conflicts in all ASEAN countries. On the other hand, a regional approach on sharing such experiences is equally essential. It is to this end that the training series is relevant.

(b) Regionality – *Show that the problem or issue affects more than one ASEAN Member State and requires regional action. This is needed for the project to be considered an ASEAN Cooperation Project.*

Despite its rich experiences (mostly through individual Member States), there is a need for ASEAN to generate a concerted effort to be self-sufficient in its capacity to deal with disputes and conflicts – whether inter-state or intra-state alike. This is even more significant due to the ever-evolving nature of conflict and security challenges.

ASEAN's way in dealing with disputes and conflict has always emphasised quiet diplomacy and non-confrontational techniques. Thus, it has always been ASEAN's endeavour to embed a culture of peace, and cultivate peace building through its Community-building process that is people-oriented and people-

centred. The ASEAN Political-Security Community (APSC) Blueprint see the need for ASEAN to enhance the region's capacity, to deal with existing and emerging challenges that would impact negatively on the effort to maintain peace, security and stability of the region. In this context, the ASEAN-IPR is assigned ten (10) action lines within the APSC Blueprint, in which it should implement – among others – through the holding of training programmes, as well as workshops and seminars.

Accordingly, the project's overarching goal is to maintain peace in the region, and thus aims to develop modules for training and capacity building programme from ASEAN for ASEAN. This means that the Training Programmes and its Modules developed would be tailor-made pursuant to the characteristics, historical background, and needs of the region and its peoples (stakeholders). In addition, ROK as one of ASEAN's Dialogue Partners, have so many valuable lessons learned and best practices – drawing from its own peace processes. A fundamental common interest in sustaining peace has been one of the basis of ASEAN and ROK's partnership, that could further be reflected through this Programme. In particular, the rich experience of peace processes in the Korean Peninsula (e.g. ceasefires/cessation of hostilities, conflict management, how to create conducive environment for peace processes through the approach of Inter-Korean Dialogue) would be of benefit for ASEAN to learn from, and develop into its endeavours of peace building and sustaining peace in the region.

In the long run, pursuant to the ASEAN-IPR's functions, the programme envisions the existence of a pool of experts (e.g. mediators, peace advocates, peace practitioners, and experts on peace processes) in the region, with deep knowledge and appreciation of the complex and layered problems that are happening in the region. These facilitators would be equipped with the knowledge and tools, to assist in the various stages and types of conflict in the region, including building and sustaining peace.

(c) Project History – *List related projects/activities previously or currently implemented. Describe how this project complements them. For recurring project, please include outputs/ lesson learned from previous project*

This proposed programme follows two ROK-supported projects of the ASEAN-IPR. The ROK showed its commitment on the importance of youth to be engaged in creating a culture of peace in the wider region of Southeast Asia. Therefore, in addition to supporting the project, youth representatives from the ROK also participated in the ASEAN-IPR Youth Conference on Peace & Tolerance. The Ambassador of ROK to ASEAN stood side-by-side with the Ambassador of the Democratic Republic of Korea (DPRK) during the opening of the Youth Conference, showing even greater pledge to sustain peace in the Korean Peninsula.

Discussions during the Conference generated an “ASEAN Youth Declaration on Peace & Tolerance”, which provided a recommendation to promote narratives of peace, tolerance and pluralism through various platforms. The Youth Conference illustrated the multi-faceted faces and layers in peace processes, and the role track 2 actors – such as the youth. In this regard, the Youth Declaration called for the empowerment of youth in the region as primary stakeholders in peace building efforts, and pursue cooperation and support of the government and other stakeholders.

Moreover, the 1st Leg of the Training Series, which was implemented/conducted in the Philippines on February 2019, took on the theme “Approaches in Peace Processes and Peace-building in Southeast Asia and the Role of Mediators”. The 1st Leg observed various approaches, strategies in peace processes (mediation, reconciliation, peace building) for social transformation – be it through track 1, or through track 2. At the same time, the 1st Leg explored and compiled knowledge from participants' point of view, while discussing the part and present conflicts and conditions in the region. Subsequent Legs of the Training are aimed to focus on the themes “ceasefire/cessation of hostilities and security

arrangements”, and “reconciliation and/or reintegration”, respectively. The ROK also shared its experiences in conflict management and mediation, through their experts, which were present as lecturers in the Training Sessions.

(d) Beneficiaries – *Please state who will directly benefit from and the stakeholders that will be engaged in this project. The proponent could also identify who could benefit indirectly.*

Beneficiaries of the programme are stakeholders of the AMS’ respective peace processes. This may also include government representatives/officials, members of the civil society, the academe, and the security establishments. A gender-balanced delegation is highly encouraged. Special preference may be given to stakeholders coming from the local level, specifically from areas affected by conflict.

The following are targeted participants and/or resource persons for the Programme:

- ASEAN Member States (1+4) are invited and highly encouraged to participate with a variety of level and expertise – comprising of:
 - ASEAN-IPR Governing Council Members,
 - ASEAN-IPR Advisory Board Members,
 - Members of the ASEAN Women for Peace Registry (AWPR),
 - Junior-Mid-level government representatives from a relevant agency (e.g. Foreign Affairs, Defence Ministry, Peace, Human Rights, Humanitarian, etc),
- Mission of the Republic of Korea to ASEAN
- Scholars/Experts on peace processes from the ROK
- Youth groups from the ROK
- Academics from an educational institution offering courses on peace, reconciliation, mediation or any related field,
- Youth/would-be peace practitioners
- Other participants include officials from the ASEAN-IPR Secretariat and other relevant organizations and ASEAN bodies

3. PROJECT RESULTS

Project Objective/Outcome:

The intended physical, financial, institutional, social, environmental, or other development results to which a project is expected to contribute. If applicable, the project can have more than one objective.

1. Design & Develop training materials (i.e. training modules – print, audio-visual, etc.) through the framework of conflict management, conflict resolution and post-conflict peace building approaches;
2. Utilisation/implementation of training materials (modules) through various means of capacity building activities – namely Training, Seminar/Conference to develop further the capacity and skills of existing and emerging peace advocates in the region and promote a greater gender perspective into the peace-building consciousness of ASEAN Member States; with a view to fulfil an ASEAN pool of practitioners with increased knowledge and widen understanding on the broader context of peace and security in the ASEAN context.

Outputs	Indicators (to measure the project's achievements) <i>How will the project's achievement be measured? Please indicate feasible quantitative or qualitative factor.</i>	Means of Verification <i>How will information be collected to support these indicators?</i>
<p><u>Output 1:</u> <i>What results will the project lead to, for example any products and services, or changes that are relevant to the achievement of objective(s).</i></p> <p>Modules for the ASEAN-IPR Training & Capacity Building Programmes.</p>	<p>Modules on various aspects of peace processes are developed (namely on “ceasefires”, “reconciliation” and “use of ICT as instruments of peace and tolerance”.</p> <p>Modules utilised by Trainers as tools and materials for 2nd and 3rd Leg of the Training Series, Youth-Tech Training & possible future Trainings of ASEAN-IPR.</p>	<p>Printed Training Materials, Report of the 2nd & 3rd Leg of the Training Series, Guidelines on the use of ICT for promotion of peace, Training Participants capacitated (through Participant Surveys done before and after the Training).</p>
<p><u>Main Activities (For Output 1):</u> <i>List the actions or activities that your project will carry out to achieve the above results/outputs.</i></p> <ol style="list-style-type: none"> 1) <u>Activity 1 (To be Implemented by Proponent 2): Development of Module on “Ceasefire and Peace Dividends for Local Communities in Conflict Zones”.</u> Expert Meeting (in Myanmar) for consultation on the design, formulation and development of Modules and Training Programme with National (Myanmar) and Regional Experts. <ol style="list-style-type: none"> (i). Participation: Eight Persons → National Expert (2), Regional Experts (2), Mission of Myanmar to ASEAN (2), ASEAN-IPR Secretariat (2) (ii). Agenda: (i) Assessment, (ii) Design/Refinement, (iii) Establishing Training Needs, (iv) Training Preparation. 2) <u>Activity 2 (To be Implemented by Proponent 3): Development of Reconciliation Mapping in Southeast Asia + Module on “Post-Conflict and Reintegration Experiences in Southeast Asia: Focus on Reconciliation Models”.</u> Expert Meeting (in Lao PDR) for consultation on the design, formulation and development of Modules and Training Programme with National (Lao PDR, Institute of Foreign Affairs (IFA)) & Regional/Korean Experts. 		

<p>(i). Participation: Eight Persons → National Expert (IFA) (2), Regional/ROK Expert (TBC) (2), Mission of Lao PDR to ASEAN (2), ASEAN-IPR Secretariat (2)</p> <p>(ii). Agenda: (i) Assessment, (ii) Design/Refinement, (iii) Establishing Training Needs, (iv) Training Preparation .</p> <p>3) <u>Activity 3 (To be Implemented by Proponent 1): Development of Modules on the use of ICT as instruments of peace & tolerance.</u> Expert Meeting (in Jakarta) for consultation on the design, formulation and development of Modules and Training Programme with National (Indonesia) and Regional and/or ROK Experts:</p> <p>(i). Participation: Ten Persons → National Expert (4), Regional/ROK Expert & SG (2), ASEAN-IPR Indonesia (2), ASEAN-IPR Secretariat (2)</p> <p>(ii). Agenda: (i) Assessment, (ii) Design/Refinement, (iii) Establishing Training Needs, (iv) Training Preparation.</p>	<p>Output 2: <i>What results will the project lead to, for example any products and services, or changes that are relevant to the achievement of objective(s).</i></p> <p>Establishment of platform for sharing information on various stages of peace processes, and to utilise ASEAN-IPR training modules on various peace processes.</p>	<p>Conducting a series of activities to utilise ASEAN-IPR training modules – including Training as well as Workshop/Seminar on the various aspects of peace processes.</p>	<p>Number of targeted participants capacitated through surveys pre and post activity to measure the level of understanding of each participant.</p>
<p><u>Main Activities (For Output 2):</u> <i>List the actions or activities that your project will carry out to achieve the above results/outputs.</i></p> <p>1) <u>Activity 1 (To be Implemented by Proponent 2): 2nd Leg: “Ceasefire and Peace Dividends for Local Communities in Conflict Zones”</u></p> <p>i. <u>1.5 days Seminar</u> (in plenary) targeting up to 98 participants (coming from AMS + ROK, both government and non-government sectors): (i) first day will be an Opening Session along with Sessions to review and follow-up discussions from the 1st Leg in the Philippines, sharing of Myanmar’s experiences on peace processes through a regional platform, and set the course for training on the following day; (ii) the last half-day will be done after the Training Session,</p>			

	<p>conducted as an open forum with presentations of participants of the Training to share their findings and lessons learned.</p> <ul style="list-style-type: none"> ii. 1 full-day Training Course, utilising Training Modules targeting up to 60 participants (junior-mid level officials + local participants). The Training would focus on unpacking ceasefire practices within the region, facilitated by facilitators through interactive activities. iii. Half-day Focused Group Discussion (FGD) with Think Tanks (convened in parallel with the Training), targeting up to 35 participants. The FGD is convened for the high-level participants (GC, AB, AWPR) to engage with Local (and/or Regional) Think Tanks, whilst the junior-mid level participants undergo their Training Session. The FGD has been endorsed by the GC to be a regular activity of the Institute. The FGD's overall objective is to touch base with think tanks and academic institutions in Myanmar, as well as other think tanks from the region, to explore areas of common interest for possible collaboration. The FGD also endeavours to be a Track 1,5 platform to integrate the work of ASEAN-IPR with other Think Tanks in the region (to ensure synergy of initiatives/work), and provide a forum to discuss contemporary issues of common concern. Topic of the FGD shall be aligned with the Institute's Research Priority Areas, as well as topic of the Training. iv. Visits to (i) National Reconciliation and Peace Centre (NRPC), (ii) Myanmar Development Institute (MDI), and (iii) Republic of the Union of Myanmar Federation of Chambers of Commerce and Industry (UMFCCI) – The Visit is parallel with the Training Day, and will take about one hour at each institution, with participation from Members of the GC, AB & AWPR (up to 30 participants). The visit aims to introduce the ASEAN-IPR and establish network with the institutions. For the ROK, the Visit may also provide a platform to introduce ROK-ASEAN partnership, and lessons learned from the peace processes in the Korean Peninsula, to wider range of stakeholders, as well as those on the ground (grassroots) to stakeholders on the ground. <p>2) Activity 2 (To be Implemented by Proponent 3): 3rd Leg of the Training Series: “Post-Conflict and Reintegration Experiences in Southeast Asia: Focus on Reconciliation Models”</p> <ul style="list-style-type: none"> i. 1.5 Day Seminar (in plenary) targeting up to 98 participants (coming from AMS + ROK, both government and non-government sectors): (i) first day will be an Opening Session along with Sessions to review and follow-up discussions from the 1st and 2nd Leg, and set the course for training on the following day; (ii) the last half-day will be done after the Training Session, conducted as an open forum with presentations of participants of the Training to share their findings and lessons learned. ii. 1 Full Day Training Course, utilising Training Modules targeting up to 60 participants (junior-mid level officials and local participants). The Training would focus on mapping reconciliation and learning from the best practices in Southeast Asia. iii. Half-Day Focused Group Discussion (FGD) with Think Tanks (TBC) (convened in parallel with the Training Course), targeting up to 35 participants. The FGD is convened for the high-level participants to engage with Local (and/or Regional) Think Tanks, whilst the junior-mid level participants undergo their Training Session. The FGD has been endorsed by the GC to be a regular activity of the Institute. The FGD's overall objective is to touch base with think tanks and
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<p>academic institutions in the Lao PDR, as well as other think tanks from the region, to explore areas of common interest for possible collaboration. The FGD also endeavours to be a Track 1,5 platform to integrate the work of ASEAN-IPR with other Think Tanks in the region (to ensure synergy of initiatives/work), and provide a forum to discuss contemporary issues of common concern. Topic of the FGD shall be aligned with the Institute’s Research Priority Areas, as well as topic of the Training.</p> <p>iv. Briefing on Peace and Reconciliation at the National University of Laos (Vientiane)/Souphanouvong University (Luang Prabang) (TBC) – The Briefing will take about one hour at the University, with participation from Members of the GC, AB & AWPR (up to 30 participants). The visit aims to introduce ASEAN in general, as well as the ASEAN-IPR (its mandate, functions & work) to students in the Lao PDR. For the ROK, the Briefing may also provide a platform to introduce ROK-ASEAN partnership, and lessons learned from the peace processes in the Korean Peninsula, to students and/or academic institutions.</p> <p>v. <u>Half-Day Closed Session for the ASEAN-IPR Governing Council and Advisory Board (following closing of the Seminar & Training)</u> – This session will be participated with up to 40 participants, consisting of GC & AB Members with the ASEAN-IPR Secretariat to: (i) assess the past 3 legs of the training; (ii) explore possible follow-up activities, moving forward to fully implement capacity building function of the Institute. The Secretariat would present a concept for an ASEAN-IPR regularised capacity building and training course with modules that balance knowledge-based inputs with lecture-participant interactions, scenario exercises, and group discussions.</p>	<p>Output 3: <i>What results will the project lead to, for example any products and services, or changes that are relevant to the achievement of objective(s).</i></p> <p>Established platform for networking of ASEAN Youth in promoting peace.</p> <p>Peace narratives disseminated through the use of ICT amongst the youths.</p>	<p>Training and Capacity Building on the use of ICT as instruments of peace and tolerance.</p> <p>Establishing Guidelines on the use of ICT in promoting peace and tolerance.</p>	<p>Number of targeted participants capacitated in spreading a culture/message of peace and tolerance through the use of ICT.</p>
<p><u>Main Activities (For Output 3):</u> <i>List the actions or activities that your project will carry out to achieve the above results/outputs.</i></p> <p><u>All Activities below to be Implemented by Proponent 1</u></p> <p>1) Workshop Session: “Youth-Tech: Utilising Technology as an Instrument of Peace” – The one-day Workshop is done in plenary that is open to public, with expected participation of up to fifty (50) participants, discussing about general</p>			

	<p>perspectives on issues related to peace and security, as well as to obtain lessons learned from professionals and experts to share their experiences related to peace and technology</p> <p>2) Training Session: “Youth-Tech: Utilising Technology as an Instrument of Peace” – The one-day Training for up to fifty (50) participants will encompass the use of ICT to promote peace and tolerance in the region. The Training is aimed at equipping participants with the knowledge on the use of ICT as an instrument of peace that could give them ideas and inspirations in their future projects. Amongst the topics that participants could choose from: combining peace and technology; the use of ICT in promoting peace; preventing hoax; cyber-security; starting a socio-entrepreneurship to promote peace and security (start-ups), etc.</p> <p>3) Project Mentoring – This will be done on the last day (one-day) for up to fifty (50) participants, where they will be divided into ten (10) groups, and accompanied by one mid-level professional to create a project/campaign/initiative in their own community.</p> <p><i>The project can have more than one result/output. Please add rows above as necessary.</i></p>
<p>4.</p>	<p>PROJECT MANAGEMENT ARRANGEMENTS – 600 words max</p> <p>(a) Management Arrangements – <i>Describe briefly the management structure of the project, including responsibilities, coordination mechanisms, and reporting line. It should clearly identify the responsible implementing agency to receive the fund, achievement of project results and submission of the completion report.</i></p> <p>The Project Proponents indicated above (Project Details section) will manage and monitor the overall implementation of the project, assisted by the ASEAN-IPR Secretariat. The training sessions will be implemented by consultants.</p> <p><u>Role of Project Proponent:</u></p> <ul style="list-style-type: none"> • Coordinate with the consultants on the implementation of the project; • Coordinate with national Focal Points to choose the enthusiastic persons and practitioners from the relevant area. <p><u>Role ASEAN-IPR Secretariat:</u></p> <ul style="list-style-type: none"> • Coordinate with the implementing agency/consultant to ensure deliverables (i.e. final financial report and project completion report) are submitted according to the timeline; • Coordinate with the Mission of ROK to ASEAN for utilising the ASEAN-Korea Cooperation Fund (AKCF) <p><u>Role of Consultants:</u></p> <ul style="list-style-type: none"> • Implement the project which include: <ul style="list-style-type: none"> ○ Design and develop training modules; ○ Facilitating training; and, ○ Preparing training report; • Coordinate with the Proponents. <p><u>Role of ASEAN-IPR Governing Council:</u></p> <ul style="list-style-type: none"> • Provide guidance on the implementation of the project, as necessary

(b) Human Resource Inputs – *Specify type and number of personnel who are involved in the project.*

Due to limited human resources within the Project Proponent as well as the ASEAN-IPR Secretariat, the Project Proponent shall appoint a managing contractor for each output, as follow:

- 1) Consultants/Experts: Consultants/Experts are recruited to help with the substantial portion of the programme. National/Local, Regional and/or ROK Consultants/Experts will be recruited to: (i) develop the Modules, in consultation with the Project Proponent & ASEAN-IPR Secretariat; (ii) lead and facilitate the Training Programmes in accordance with the Modules developed; and, (iii) prepare the Training Report/outcome document of the activities. Roles and/or job description of the Consultants shall be stipulated in its terms of reference (TOR).
 - a. National/Local Consultant/Focal Points
 - b. Regional Consultant (from an ASEAN Member State)
 - c. ROK Consultant
- 2) Project Secretariat (TBC): Takes charge of the administrative and financial reporting requirements of the project to include disbursement and liquidations, filing, basic correspondence, etc. Will coordinate with the Administrative team in Jakarta (i.e. ASEAN-IPR Secretariat, Missions of Myanmar and Lao PDR to ASEAN, ASEAN Secretariat). Roles and/or job description of the Project Secretariat (Implementor) shall be stipulated in its terms of reference (TOR).

(c) Monitoring and Evaluation Arrangements – *Describe the plan for how the monitoring and reporting will be carried out. Please note that a **progress report** is required for project which spans between two financial year and or more than 1 year, Please note that **project evaluation** is required for projects with budget of more than USD 1 million or more than 1 year duration, Project evaluation should be budgeted for accordingly. For more details on progress reports and project evaluations, see the “Handbook on Proposal Development for ASEAN Cooperation Projects”.*

The Project Proponents will assume a primary responsibility for monitoring the progress of project activities and reporting it to the ASEAN Secretariat, ASEAN-IPR and/or funding partner (donor), in coordination with the Project Manager. ASEAN-IPR Secretariat will assist to ensure the circulation of outcome documents and/or reports to the ASEAN Secretariat and donor.

The consultant will prepare the pre and post-test questionnaire for evaluating the training session while the proponent will support consultants to prepare the project completion report and final financial report.

Evaluation forms to cover the substantive component of the program will be prepared (i.e. evaluation for each speaker, group discussions and overall programme).

Evaluation forms will also be prepared to cover the administrative component, i.e. accommodations, venue, logistics etc.

5. PROJECT SUSTAINABILITY – 300 words max

State how the output(s) of the project will be sustained after the project is completed.

To ensure sustainability of the project, Modules which was formulated and developed for the proposed Programme should be the basis of future Trainings of the ASEAN-IPR.

At the end of the Training in Lao PDR (Activity 3.2), a Closed Session (Activity 1.3) between the ASEAN-IPR GC, AB & ASEAN-IPR Secretariat will be convened to discuss ways forward, following conclusion of the 3rd Leg of the Training Course. In this regard, the ASEAN-IPR Secretariat will propose ways on how the Modules which was developed for the Training Programme could be the basis for future Trainings of the Institute.

Additionally, during the Closed Session the ASEAN-IPR will be proposing steps in looking into and working towards a more sustainable, regular, standardised, and programmatic training tailored to the needs of ASEAN countries with materials based on the topics and issues of the 3-Leg Training Programme, or those that have not been fully developed during the Training.

Lastly, it is also envisioned that the result of discussions within the Training Session and Project Mentoring of “Youth-Tech” Workshop and Training Programme (Activities 4.1, 4.2 & 4.3) could be combined to generate guidelines on using ICT as a platform to promote peace and tolerance in the region, and would be disseminated to young people in the region as a way of encouragement to promote peace by using ICT.

6. GENDER AND OTHER CROSS CUTTING ISSUES – 300 words max

(a) Gender - *Please indicate how gender-related issues aspects will be taken into account in the project implementation, such as how the project will ensure equal opportunity to participate in the project.*

While this training is not exclusive to women, the voice and unique perspectives of women will be a constant underlying thread throughout the entire Training Series, with a view to promote and integrate a gender perspective in peace-building and related issues.

A gender-balanced delegation per AMS is highly encouraged. The training series also aims to promote a greater gender perspective into the peace-building consciousness of ASEAN Member States. It is expected that the relevant line ministries and the proponents will encourage women participation to the training. Similarly, the organise could also consider a gender balanced approach in the selection of speakers. Speakers and facilitators will be instructed to be conscious to surface issues relative to gender, empowerment and participation.

(b) Other Cross Cutting Issues - *If applicable, state how other crosscutting issues have been adequately taken into account i.e. Environment, IT, Human Rights, etc.*

As the project aims to enhance the understanding and build the capacity of participants on peace-making, peacekeeping and peacebuilding and their attendant challenges, discussions in the in the Training Series shall consider in its design the provision of inputs on and sharing of best practices and lessons learned on issues and concerns resulting from conflict situations, particularly on the following:

- a) Observance of human rights and international humanitarian law – namely in the protection of rights and promotion of interests of vulnerable groups;

- b) Addressing humanitarian concerns resulting from internal armed conflicts, through the integration of disaster risk reduction and management (DRRM) into the peace processes; and,
- c) Security sector reform.

7. POTENTIAL RISKS

State the significant potential risks or threats within the proponent's control that would affect the success of the project, such as lack of capable human resources, security, political, etc.

Risk / threat	Mitigation strategy
Since it is a multi-year project, there is a risk of losing institutional memory/knowledge – due to possible staff change and/or turnover	Develop a knowledge management system and proper turnover report by the staff involved.
	Each Leg should include a Session to discuss and/or follow-up on the outcomes of the previous Leg(s).
Since each Output is by different proponents (different AMS), there is a risk of ensuring the activities are in line and continuous with one another	The involvement of the ASEAN-IPR Secretariat to ensure continuity
Modules generated is only used during one activity, with no sustainability	The ASEAN-IPR's strategic design for continued Training/Capacity Building Programmes to be a regularised Training of the Institute on peace processes

Annex 1 – Budget Proposal

Using the budget format provided by ASEC, provide the cost for each of the inputs under the sub-headings. Include a budget for project evaluation for projects with budget of more than USD 1 million or more than 1-year duration. For more details on project evaluations, see the “Handbook on Proposal Development for ASEAN Cooperation Projects”.

Annex 2 – Indicative Work Plan

Using the work plan format provided by ASEC, develop a work plan with time frame for each main activity. The work plan should cover the whole period of the project.

Annex 3 – Notation on Additional Supporting Documents

List any relevant additional supporting documents submitted together with the project proposal (report, memorandum of understanding, etc.), which helps understanding the proposed project and its strategy.